



## Summary Minutes

### System Expansion Committee Meeting December 10, 2020

#### Call to order

The meeting was called to order at 1:32 p.m. by Committee Chair, Claudia Balducci virtually on WebEx.

#### Roll call of members

Chair	Vice Chair
(P) Claudia Balducci, King County Councilmember	(P) Victoria Woodards, Tacoma Mayor

Board Members	
(P) Nancy Backus, Auburn Mayor	(A) Kent Keel, University Place Mayor
(P) David Baker, Kenmore Mayor	(P) Nicola Smith, Lynnwood Mayor
(A) Jenny Durkan, Seattle Mayor	(P) Dave Upthegrove, King County Councilmember

Katie Flores, Board Administrator, announced that a quorum of the System Expansion Committee was present at roll call.

#### Report of the Chair

Monthly Contract Report – The monthly contract report is included in the materials. The report includes contracts within the CEO’s authority including competitive, proprietary or sole source contracts.

Reports to the Committee – The first report is an update on the Puyallup Station Parking and Access Improvements project. The second report is the review and discussion on the proposed 2021 System Expansion Committee work plan.

#### CEO Report

Chief Executive Officer Peter M. Rogoff provided the CEO Report.

Economic Alliance Snohomish County - On Tuesday, December 8, 2020 Mr. Rogoff was the guest speaker at the Economic Alliance Snohomish County weekly coffee chat. The EASC represents businesses, organizations, and transit riders across Snohomish County. 150 people joined virtually as Mr. Rogoff updated them on our realignment efforts, ongoing light rail construction, and rider and operator safety.

12/11 Agency Expo hosted by Procurement & Contracts - Sound Transit is hosting a virtual expo for architectural, engineering, and construction firms interested in partnering with Sound Transit. More than 400 people have registered. Attendees will be able to join virtual booths about Sound Transits projects and attend breakout sessions on everything from alternative project delivery methods; designing the best possible passenger experience; and advancing equity and diversity in contracting. These information sessions will be led by Sound Transit staffers. Mr. Rogoff thanked the Sound Transit procurement and planning departments in advance for organizing such an ambitious event that sends a clear message that Sound Transit capital projects are up and running during the pandemic.

## Public comment

Committee Chair Balducci noted that due to the Governor's order the Board is only accepting public comment via email. There were no comments submitted prior to the meeting.

## **Business items**

### **For Committee Final Action**

Minutes: November 12, 2020 System Expansion Committee meeting

**It was moved by Boardmember Smith, seconded by Boardmember Backus and carried by unanimous vote of the six Boardmembers present that the November 12, 2020 System Expansion Committee minutes be approved as presented.**

Motion No. M2020-76: Authorizing the System Expansion portions of the Proposed 2021 Budget and Transit Improvement Plan that are within the committee's purview to advance to the Finance and Audit Committee.

Ryan Fisher, Director of FP&A and Budget, provided the staff report and presentation and responded to Boardmember questions.

**Motion No. M2020-76 was moved by Boardmember Woodards and seconded by Boardmember Backus. Chair Balducci called for a roll call vote.**

#### **Ayes**

Nancy Backus  
David Baker  
Nicola Smith  
Dave Upthegrove  
Victoria Woodards  
Claudia Balducci

#### **Nays**

**It was carried by unanimous vote of the six Boardmembers present that Motion No. M2020-76 be approved as presented.**

### **For Recommendation to the Board**

Resolution No. R2020-26: Authorizing the System Expansion portions of the Proposed 2021 Budget and Transit Improvement Plan that are within the committee's purview to advance to the Finance and Audit Committee.

Ryan Fisher, Director of FP&A and Budget, provided the staff report and presentation and responded to Boardmember questions.

Ron Lewis, Executive Director of Design Engineering and Construction Management, reviewed the drivers of this 1.5 percent request.

Chair Balducci noted that this action was good news, as it meant link construction was moving faster than planned.

**Resolution No. R2020-26 was moved by Boardmember Woodards and seconded by Boardmember Smith. Chair Balducci called for a roll call vote.**

**Ayes**

Nancy Backus  
David Baker  
Nicola Smith  
Dave Upthegrove  
Victoria Woodards  
Claudia Balducci

**Nays**

**It was carried by unanimous vote of the six Boardmembers present that Resolution No. R2020-26 be forwarded to the Board with a do-pass recommendation.**

Motion No. M2020-77: Authorizes the chief executive officer to execute a Right-of-Way Vacation Agreement with the City of Shoreline to convey Sound Transit owned property to the City in exchange for the vacation of City rights-of-way that are needed for the Lynnwood Link Extension.

Mary Nicholl, Sr. Land Use Permitting Administrator, provided the staff presentation.

**Motion No. M2020-77 was moved by Boardmember Baker and seconded by Boardmember Backus. Chair Balducci called for a roll call vote.**

**Ayes**

Nancy Backus  
David Baker  
Nicola Smith  
Dave Upthegrove  
Victoria Woodards  
Claudia Balducci

**Nays**

**It was carried by unanimous vote of the six Boardmembers present that Motion No. M2020-77 be forwarded to the Board with a do-pass recommendation.**

Motion No. M2020-78: Authorizing the chief executive officer to execute a Partnering Agreement with City of Shoreline for the SR 522/NE 145th Bus Rapid Transit project.

Paul Cornish, HCT Development Project Director, provided the staff presentation.

Chair Balducci asked whether there were any more partnering agreements for the 522 BRT program and how the relationship with the city was going. Mr. Cornish advised that it was the last partnering agreement for the 522 BRT program, and that the relationship with the city was good.

**Motion No. M2020-78 was moved by Boardmember Backus and seconded by Boardmember Baker. Chair Balducci called for a roll call vote.**

**Ayes**

Nancy Backus  
David Baker  
Nicola Smith  
Dave Upthegrove  
Victoria Woodards  
Claudia Balducci

**Nays**

**It was carried by unanimous vote of the six Boardmembers present that Motion No. M2020-78 be forwarded to the Board with a do-pass recommendation.**

**Reports to the committee**

Puyallup Station Parking and Access Improvement Project Update - Jon Mihkels, New Facilities Project Director, and Ken Lee, Senior Project Manager provided the report. He explained that parking demand

for the station's facilities was high, and the project would accommodate some of that demand. He reviewed the project's footprint and a rendering of the parking garage, which had passed its first formal hearing with the City of Puyallup.

Review Draft Committee Workplan for 2021 – Chair Balducci reported that at the November System Expansion Committee Meeting, the conversation was started about the 2021 Committee Workplan. The meeting materials includes a draft 2021 calendar for the System Expansion Committee for discussion.

The first page of the workplan includes items of interest to the committee including transactional matters to advance system expansion programs, shovel-ready items, program realignment, and topics of special interest to the committee. Some of the special topics are carried over from the 2020 work plan because the Committee was not able to address all the items, partly due to COVID-19. The second page includes a calendar showing projected actions organized by quarter.

The Committee talked about continuing to use this tool while remaining flexible to changes that may be needed throughout the year at the November meeting. Chair Balducci requested feedback from committee members on the draft work plan and whether there are any additional things that should be included. No changes were requested.

### **Executive session**

None.

### **Other business**

None.

### **Next meeting**

Thursday, January 14, 2021  
1:30 to 4:00 p.m.  
WebEx Event

Committee Chair Balducci noted that if the committee is not able to have an in-person meeting, a virtual meeting will be held. Information will be provided on the Sound Transit website.

### **Adjourn**

The meeting adjourned at 2:26 p.m.



Claudia Balducci  
System Expansion Committee Chair

ATTEST:



Kathryn Flores  
Board Administrator

APPROVED on 1/14/2021, TW